

## David Houghton Ltd trading as Kings Landscapes

### Health and Safety Policy Statement

This statement of Health and Safety Policy together with the accompanying procedures have been prepared to ensure that we set health and safety objectives, review and evaluate them then determine actions to achieve them.

We are committed to preventing injury and ill health and for the continual improvement in Occupational Health & Safety (OH&S) management and OH&S performance. The OH&S management system has been developed to assist the company, our managers and employees in their commitment and obligation to comply with applicable legal requirements such as the Health and Safety at Work Etc. Act 1974, associated Regulations, Agreed Codes of Practice and Guidance Notes and the requirements of HSG65. Failure to comply with both the Health and Safety at Work Act or associated Regulations by Directors, Management or Employees could result in a criminal conviction leading to either a fine or imprisonment.

This policy has been communicated to all persons working under our control to ensure that they are aware of their individual OH&S obligations. It is reviewed for relevance and appropriateness at least annually at management review, then re-issued as necessary or annually as a minimum. Where any interested parties request a copy, it will be issued as uncontrolled.

As Managing Director, I hold overall responsibility for Health and Safety matters within the Company. I regard the promotion of OH&S measures as a mutual objective for all people who work on behalf of Kings Landscapes Limited. My Managers and I recognise the need to achieve the best practicable standards in preventing accidents; injuries and ill health to employees and in doing so will ensure a priority is given to the assessment of risk and subsequent health and safety planning and to ensure the provision of proper information, instruction, training and supervision.

The nature of the company's business is such that it needs to be flexible in its organisational arrangements to act both as Main Contractor and Specialist Works/Sub-Contractor on a wide variety of construction, maintenance, arboricultural and landscape sites and recognises the duty to provide and exchange health and safety information with others accordingly.

The management and staff within Kings Landscapes Limited are to comply with all relevant Health & Safety at Work Act legislation and are to ensure that employees understand the main provisions of this safety policy.

Personnel within the organisation are to do all that is sensible to prevent injury to themselves and others, and are to prevent property damage. All employees have a part to play in the implementation of the Policy and in particular must co-operate with others to ensure they are able to carry out their duties, and must understand they have a duty to

work in such a manner that does not intentionally or recklessly interfere with, or misuse anything provided in the interest of health, safety or welfare.

Health and safety objectives and this policy are periodically reviewed (i.e. at least annually) to ensure that it remains relevant and appropriate to our company.

Kings Landscapes Limited will make genuine efforts to ensure that:

- Safe systems of work have been defined and working conditions are healthy and safe, giving due consideration for the financial aspects at all stages including tender and paying particular attention to the provision and maintenance of a safe means of access and egress.

- Adequate OH&S resources and welfare facilities are made available.
- Employees at all levels are trained, instructed and / or supervised (including temporary workers) so that they can work safely.
- We will display and communicate such written information as may be necessary to assist in the implementation of safe practice. Also provide such information, instruction, training and supervision as may be necessary to personnel at all levels (including temporary employed workers).
- We make arrangements for consultation between management and employees. Employees are consulted and involved in operating the safety policy and effective communication avenues exist between clients, sub-contractors, suppliers and any other person who may be affected by our work.
- Formal systems of Health and Safety monitoring are carried out regularly.
- Providing plant and equipment, which is tested, certified and safe to use.
- Adequate and suitable protective equipment and clothing, which is appropriate for the work, is provided.
- Risks are assessed per operation, equipment, subject etc. to provide adequate controls and to mitigate potential of harm, incident, impact or injury. Also that, those of significant risk are recorded, controlled and communicated.
- Assessing the risks to health by examining substances or materials and their use storage and transport method in the workplace in conjunction with the provision of adequate control measures, monitoring and training of employees.
- Proper measures are implemented to provide and maintain high standards of welfare, hygiene, cleanliness and housekeeping.
- Adequate measures are in place towards fire prevention, evacuation and emergency procedures. Identifying workplaces, which may be difficult to evacuate in an emergency, draw up evacuation procedures and ensure they are under the control of trained people.
- Monitoring of the systems and documents in place is conducted to uphold compliance with current Health and Safety legislation.
- Providing adequate resources (financial, human, infrastructure, mechanical, welfare, etc) to ensure compliance to statutory and regulatory requirements at all times and to meet objectives and targets set.

**D Houghton**



**Managing Director**

**Reviewed: 7<sup>th</sup> February, 2020**